

## Employment Application

ALL POTENTIAL EMPLOYEES ARE EVALUATED WITHOUT REGARD TO RACE, COLOR, RELIGION, GENDER, AND SEXUAL ORIENTATION, NATIONAL ORIGIN, AGE, MARITAL OR VETERAN STATUS, THE PRESENCE OF A NON-JOB RELATED HANDICAP OR ANY OTHER LEGALLY PROTECTED STATUS.

Position Sought: \_\_\_\_\_ Type (circle):    Full    Part-Time    Seasonal  
 Name \_\_\_\_\_ Date \_\_\_\_\_  
 Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 Best # to Call \_\_\_\_\_ Email Address: \_\_\_\_\_

<b>EMPLOYMENT</b>
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*(Most Recent First)*

1. Employer \_\_\_\_\_ Job Title \_\_\_\_\_  
 Dates Employed \_\_\_\_\_ Prior Position Held within Company (if any): \_\_\_\_\_  
 Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 Phone \_\_\_\_\_ Job Title \_\_\_\_\_ Supervisor \_\_\_\_\_  
 Starting Salary \_\_\_\_\_ Ending Salary \_\_\_\_\_  
 Duties Performed \_\_\_\_\_  
 Reason for Leaving \_\_\_\_\_

2. Employer \_\_\_\_\_ Job Title \_\_\_\_\_  
 Dates Employed \_\_\_\_\_ Prior Position Held within Company (if any): \_\_\_\_\_  
 Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 Phone \_\_\_\_\_ Job Title \_\_\_\_\_ Supervisor \_\_\_\_\_  
 Starting Salary \_\_\_\_\_ Ending Salary \_\_\_\_\_  
 Duties Performed \_\_\_\_\_  
 Reason for Leaving \_\_\_\_\_

Career/Skill Highlights:  
 \_\_\_\_\_  
 \_\_\_\_\_

On what Date would you be available for work? \_\_\_\_\_ Desired Wage/Salary \$ \_\_\_\_\_  
 Preferred Work Days (Circle): S M T W T F S      Preferred Shift Time: AM PM  
 Location Preference: \_\_\_\_\_

Are you a U.S. citizen, or are you otherwise authorized to work in the U.S. without any restriction? Yes No  
 Have you ever been convicted of a felony? Yes No    If yes, please describe circumstances:  
 \_\_\_\_\_

Have you ever been involuntarily terminated or asked to resign from position? Yes No  
 If yes, please describe circumstances:  
 \_\_\_\_\_

<b>EDUCATION</b>				
School Name	Location	Years Attended	Degree Received	Major

**Skill Questionnaire:**

Please rate yourself on the following scale for each area: (Circle 1= No experience - 5=Proficient)

Interior Design/Art  
Experience & Aptitude:

\_\_\_\_\_

1                      2                      3                      4                      5

Ability to Confidently  
Engage Affluent Customers:

\_\_\_\_\_

1                      2                      3                      4                      5

Microsoft Word:

\_\_\_\_\_

1                      2                      3                      4                      5

Microsoft Excel:

\_\_\_\_\_

1                      2                      3                      4                      5

Product & Website Listing, Applications & Process  
Search Engine Optimization (SEO):

\_\_\_\_\_

1                      2                      3                      4                      5

Financial Analysis and QuickBooks:

\_\_\_\_\_

1                      2                      3                      4                      5

Face-to-Face Customer Service:

\_\_\_\_\_

1                      2                      3                      4                      5

Photoshop/Picasa or Similar:

\_\_\_\_\_

1                      2                      3                      4                      5

**ACKNOWLEDGMENT AND AUTHORIZATION**

I certify that answers given herein are true and complete to the best of my knowledge.

I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision.

This application for employment shall be considered active for a period not to exceed 45 days. Any applicant wishing to be considered for employment beyond this time period should inquire as to whether or not applications are being accepted at that time.

I hereby understand and acknowledge that, unless otherwise defined by applicable law, any employment relationship with this organization is of an "at will" nature, which means that the Employee may resign at any time and the Employer may discharge Employee at any time with or without cause. It is further understood that this "at will" employment relationship may not be changed by any written document or by conduct unless such change is specifically acknowledged in writing by an authorized executive of this organization.

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand, also, that I am required to abide by all rules and regulations of the employer.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

**Mission Statement**

Through an engaging and perceptive customer relationship, 1020 Glass Art seeks to create a memorable shopping destination which enables our customers the freedom to express their individuality through one of the largest and most diverse selection of affordable art and unique home décor which speaks to both their current and future needs.

We envision our customers indentifying 1020 Glass Art's Art Décor logo with an era of distinctive artistic design, which inspires creativity and encourages self-expression through a lasting physical medium; where our product selection bridges the desire to create a lasting impression to a fair everyday value.

1020 Glass Art's commitment is to provide an atmosphere which fosters both employee and customer loyalty through respectful, knowledgeable and response interaction.